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**Expanded Implementing Guidelines on Major Youth Events Recognized  
as Asia-Pacific Regional Event (Beyond 2013)**

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A. Introduction

Scouting is an Educational Movement, which provides outdoor activities as a means to achieve its purpose of developing young people to take a constructive role and make tangible contributions in their community.

A Jamboree is an event organized by Scouting for young people, where the Scout method are practiced according to the highest standards. It is a gathering of Scouts who wish to share the fellowship and brotherhood of World Scouting and above all, to have fun! A Jamboree is the "mother of all activities" of a Scout's life, something every dedicated Scout looks forward to and whose memories are cherished deeply afterward. In a Jamboree, Scouts expand their hearts and minds learning new things and discovering a rich assortment of novel experiences.

The Asia-Pacific Regional Programme Events are great experience which a Scout can highlight in his life. In various instances, APR Major Events includes, i.e. Jamborees, Ventures, Moots, COMDECA, and others, were given Asia-Pacific status upon acceptance and approval of the APR Scout Committee on the request of host associations.

In the past, the Asia-Pacific Regional Scout Jamborees were organized in conjunction with a national Scout Jamboree and co-titled. There are two (2) Asia-Pacific Regional Scout Jamboree, which were organized only as a national Scout Jamboree. The First one was the 17th APR Scout Jamboree, which was organized in 1996 in Korea to commemorate the 40 years of Scouting in the Asia-Pacific and lastly, the 25th Asia-Pacific Regional Scout Jamboree in 2005 in Thailand, which was organized on the eve of the golden anniversary of Scouting in the Asia-Pacific Region.

The purpose of having a stand-alone Regional Jamboree was to give more opportunities for young people to attend Jamboree with international flavour. To give a true status of a regional event, the APR Scout Committee, modified the planning and implementation of the organization of Asia-Pacific Regional Scout Jamborees in early 2003. Subsequently, the APR Scout Committee developed and approved a concept paper for Asia-Pacific Jamborees, and the National Scout Organization of Thailand hosted the 25th APR Scout Jamboree, as the first one under the new series and at the same time to kick-off the 50 years of Scouting in the Asia-Pacific. The Jamboree was successfully organized and set a standard for future Regional Jamborees. The Boy Scouts of the Philippines has successfully organized the 26th Asia-Pacific Regional Scout Jamboree in 2009, under the same guidelines.

Following the evaluation of the 25th Asia-Pacific Regional Scout Jamboree, the APR Scout Committee has decided to recommend to 22nd APR Scout Conference to revert to the previous system of co-titling APR Jamborees with recognized National Scout Jamboree, under a new criteria, expanding to recognize major national youth events, such as Jamborees, Ventures, Moots, Community Development Camps.

Thus, the "Implementing Guidelines on Asia-Pacific Region Recognized Major Youth Events Beyond 2009 (Document No. 22: 22nd APR Scout Conference) was therefore implemented. Consequently, the APR Scout Committee gave the title 27th APR Scout Jamboree to the 3rd International Patrol Jamboree hosted by the Korea Scout Association; 28th APR Scout Jamboree to the Scouts of China Centenary and 10th National Jamboree hosted by Scouts of China for 2011; the 29th APR Scout Jamboree to the Sri Lanka Scouts Centenary Jamboree hosted by Sri Lanka Scouts Association for 2012; and the 30th APR Scout Jamboree to the 16th Nippon Jamboree hosted by the Scout Association of Japan for 2013.

The APR Scout Committee while reviewing the report of the 28th Asia Pacific Scout Jamboree held in 2010 realized that, both in the planning and in the management of the regional jamborees as it exists, there are a couple issues involved and therefore decided to re-consider the concept of holding of regional jamborees in the future beyond 2013 based on the following new implementing guideline. These new Guidelines were approved at the Regional Scout Committee held from 16-17 April 2011 in Manila, Philippines.

#### B. Requirements for Application

To host an Asia-Pacific Major Event the national Scout organization must apply with a Project Proposal for the conduct of the major Event. This proposal, written in English, should include:

1. An official cover letter requesting and signifying the intention of the NSO to host an Asia-Pacific Regional event, addressed to the Regional Director;
2. Venue, with a description on how to reach the event site from the nearest international airport;
3. Size (in square meters) of the proposed site, facilities available on-site, off-site and other attractions, indicating the distances to these sites;
4. Dates. The Jamboree should have a minimum of six days and seven nights with four days of Youth Programme and one free day, not including arrival and departure;
5. Programme highlights, including the theme of the event, event logo, mascot, etc.;
6. Contact person and official designation, with his/her address, phone/fax number and email address;
7. Fees per participant, IST and visitors and facilities to be covered by a pre-approved fee;
8. Commitment to organize a special fund to ensure and help deserving Scouts from member-countries in the Asia-Pacific, who would not otherwise be able to attend to participate in the event.
9. A guarantee letter from applicant NSO that every effort will be made to facilitate entry visa for all participating Scouts and Scout Leaders from all NSOs.

#### C. Minimum Standards of an Asia-Pacific Jamboree

To maintain the international standard of APR Major Event the following minimum standards should be adopted:

1. Composition of Participants
  - a) Participation should be not less than 10,000 out of which a minimum of 15% or 1,500 (which ever is higher) is preferably coming from NSOs overseas;
  - b) In case that the host NSO can not arrange for 1,500 overseas participants and/or host the minimum 10,000 participants, this matter should be brought up to the APR Scout Committee for a decision if an exception will be allowed;
2. Dates
  - a) The Jamboree should have a minimum of six days and seven nights with four days of Youth Programme and one free day, not including arrival and departure;
  - b) In setting the dates of the Jamboree religious and legal holidays should be considered, including school vacations
3. Physical Arrangement / Camp Development

- a) Provide a site development plan of the Jamboree showing - size (in square meters) of the proposed site, facilities available on-site, off-site and other attractions, indicating the distances to these sites;
  - b) Troop size should be at least 25 sq.m. per participants;
  - c) Grand Arena should be 0.8 sq.m. per participants;
  - d) Allocates in the site development plan a space to accommodate Asia-Pacific Centre in the venue. Furthermore, the host organization must also allocate a space and/or quarters to accommodate APR staff/secretariat in the venue; and
  - e) It is the host organization's responsibility to maintain the Jamboree facilities at an acceptable standard of cleanliness/hygiene and state of repair for the whole duration of the Jamboree.
4. Youth Programme highlights
- a) Theme of the event, event logo, and mascot;
  - b) All activities must be in accordance with international standards. The programmes must be approved by the APR office in consultation with members of the Programme Sub-Committee, before it is finalized. The activities of a regional Major Event must be attractive and challenging to its participants. These activities should also contribute to the physical, intellectual, emotional, social, and spiritual development of the young people.
  - c) Shall include the Global Development Village; the Asia-Pacific Village; Faith Valley and home hospitality;
  - d) Shall have a printed Programme Guidebook in English, for participants and Leader's Handbook for Unit Leaders which must be approved by the APR office in consultation with members of the Programme Sub-Committee, before it is finalized;
  - e) A Contingency Plan, in case of rain or any emergency
  - f) Safety in all activities should be ensured
5. Protocol and Organization
- a) A Jamboree Organizing Committee (JOC) must be created and appointed by the host national Scout organization, which shall plan, promote and implement the Asia-Pacific Scout Jamboree and shall report to the Asia-Pacific Regional Scout Committee; and later the working committees tasked to assist the JOC in organizing the Jamboree;
  - b) Co-opts the Regional Director as a member of the Event Organising Committee and serve as the main focal point who would then liaison with the Asia-Pacific Regional Scout Committee and/or with the Asia-Pacific Regional Programme Sub-Committee (without having to attend every meeting, but at least receive agendas and minutes). Consequently, there should be also be one person designated by the host organization to communicate with APR Office;
  - c) Copies of the Agenda and Minutes of the JOC meeting must be submitted to the APR Scout Committee through the Regional Director;
  - d) Since the Asia-Pacific Region is co-host to the event, the Chairman of the Asia-Pacific Regional Committee, the Regional Director, the Head of host NSO, and Guest of Honor are the main personalities and should be given appropriate status in all significant ceremonies, i.e., Opening Ceremony, Closing Ceremony and formal occasions connected to the Jamboree;
  - e) The host association shall bear fees, food, accommodation, and inland transportation of the Chairman of the Asia-Pacific Regional Committee and the Regional Director as guests in significant occasions of the Major Event;

- f) Members of the Asia-Pacific Scout Committee and the APR Programme Sub-Committee attending the Jamboree will also be received as guests, at their own costs.
  - g) Presidents, Chief Commissioners and International Commissioners of all APR member-countries shall be officially invited to attend in significant occasions in the Major Event, i.e., Opening Ceremony, Closing Ceremony, receptions, etc., at their own costs
  - h) The protocol and sensitivity of using the country flags should be carefully studied by the host organization.
  - i) All contingents, especially the overseas contingents, should be recognized during the Opening Ceremony;
  - j) Speeches in all Ceremonies and formal occasions connected to the Jamboree should be in English or with English translations;
  - k) An International Liaison Group should be formed, where a Liaison Officer is assigned to each overseas Troop
  - l) There should be a regular daily meeting of Contingent Head and Sub-Camps Teams;
  - m) Cultural sensitivities should be explained to participating contingents, before and during the Jamboree
  - n) During the Hand-Over Ceremony, the next host to the Asia-Pacific Scout Jamboree should be properly represented;
6. Information Management
- a) Manner of communication to disseminate information to internal and external publics during the Jamboree should be indicated
  - b) There should be a Jamboree Newspaper to disseminate information to the internal public and should be largely in English, if not at least 25% of the paper should be in English. The number of issues should be pre-approved by the APR Scout Committee;
  - c) It is highly encouraged to involve the local media (print, radio, TV and web) to announce the daily activities of the Jamboree for exposure as an organization
7. Jamboree Fees
- a) The Jamboree Fee for overseas participants (Scouts, ISTs, Unit Leaders and visitors) must have the approval of the APR Scout Committee;
  - b) Indicate what supplies and facilities is covered by the fee, which should have accident insurance among others.
8. Food Supply and Catering
- a) Menu should be of international selection respecting food restriction such as Halal, No beef, Vegetarian, etc.
  - b) Indicate how food will be distributed to the Unit Level
9. Contribution to the APR Scout Foundation.
- An amount of US\$0.50 for every fee paying participants (both young people and adult leader) shall be donated to the Asia-Pacific Regional Scout Foundation, if the host country's PCI is US\$1,000.00 or below; while an amount of US\$1.00 for every fee paying participants (both young people and adult leader) shall be donated to the Asia-Pacific Regional Scout Foundation, if the host country's PCI is more than US\$1,000.00. The PCI, as an indicator, should be based on the latest World Bank Data.
10. Solidarity Programme.

To ensure that youth members from at least one-third of the member Scout organizations in APR, including the host association, are represented in the Jamboree, as a form of goodwill and to allow the participation of Scouts from developing countries, the host should create a special fund to bring selected Scouts to the Event. This solidarity programme will be implemented through the regional office.

#### D. Responsibilities

1. The national Scout organization which was granted recognition agrees to comply with the following condition in addition to the above basic requirements:
  - a) Guidelines for planning and conducting a designated Asia-Pacific Major Event are followed, based on the minimum standard stated above;
  - b) APR Standards of Financial Management and Accountability be accepted.
  - c) A Jamboree Evaluation through a survey should be conducted after the Jamboree
  - d) The host organization will draft a final report in English, within three months after the Jamboree. The report should include its basic information, the daily programme of activities, Youth Programme, tabulation of participation, video documentation, photos, souvenir badges used at the Jamboree, etc. A summary report of a Jamboree Evaluation should form part of the report. This report will be submitted to the APR Programme Sub-Committee who will endorse it to the APR Scout Committee for confirmation and dissemination.
2. The Asia-Pacific Regional Scout Committee
  - a) Invites national Scout organizations in the Asia-Pacific Region to apply for Regional Major Events;
  - b) Reviews all requests from member-countries to host the Asia-Pacific Major Event
  - c) Extends support to the host country in developing the Major Event Programme through the APR Programme Sub-Committee
  - d) Is represented in all formal ceremonies and major activities during the Asia-Pacific Major Event.
3. The Asia-Pacific Regional Office of the World Scout Bureau
  - a) Provides technical support to the host organization, especially in the event management.
  - b) Assigns a staff member to be in the Major Event as Staff, when necessary, for the planning, organizing and implementation process of A-P Major Event.
  - c) Prepares and maintains a manual for the organization and running of a Asia-Pacific Major Event.

#### E. Official Jamboree Standard Reference

The standards reiterated in the APR publication, Jamboree: What, Who, Where, When, Why, How, would be the minimum standard for Asia-Pacific Major Event.

#### F. Approval, Withdrawal and Implementation

1. An Asia-Pacific Regional Scout Jamboree can only be held once in every four years in between World Scout Jamborees. Not more than one particular youth event such as Jamboree, Ventures, Moots or Community Development Camps be approved in any one year;

2. All requests shall be reviewed APR Scout Committee in its regular meeting. The NSOs bid to host the APR Scout Jamboree and then APR Scout Conference decides the host to the APR Scout Jamboree.
3. The Asia-Pacific Regional Scout Committee reserves the right and has the authority to withdraw the Asia-Pacific status at any time, if the committee feels that adequate preparations are not in place or anticipates that international standards would not be reached by the host organization. In such case, the committee is not responsible for any financial obligations or any liability resulting from the withdrawal of the regional title of the event.

#### G. Effectivity Clause

This shall take effect in 2013 where the Scout Association of Japan is host to the 30th Asia-Pacific Scout Jamboree. It is, however, requested that NSOs who are organizing events, which has already been recognized as Asia-Pacific Regional Jamboree try its best to adopt and maintain the minimum standards laid out in this guideline, as much as possible.

National Scout Organizations will be asked to submit their bid to host the 31st Asia-Pacific Regional Jamboree 2017, which will be decided during the Asia-Pacific Regional Scout Conference in Bangladesh 2012.